

# Stall Holder's Terms & Conditions

## South Dunedin Street Festival

Saturday 4 November 2017

King Edward St (Hillside Road- McBride Street)

South Dunedin

10am to 3pm



### Site rental costs:

Standard Registration (Site fee):	\$50.00
Note: Shop owners have priority rights to the footpath outside their businesses.	
<i>Optional extras:</i>	
Power point (if required) to 10 amp capacity <i>Larger capacities may be available by negotiation with the Festival Coordinator</i>	\$30 per connection
Tent Hire - Octagon Market style	(at cost) \$ 30.00
Food stall fees (unless holders of Mobile Vendor License) see below*	(DCC charge)\$30.00

Make cheques payable to "South Dunedin Street Festival".

Direct Credits, identifying your details to Westpac account: 03 1732 0181243 01

Send completed registration form with fee attached or deposit confirmation to:

<b>Coordinator</b>	<i>southdunedinstreetfestival@gmail.com</i>
<b>Or mail to</b>	South Dunedin Street Festival, PO Box 2304, South Dunedin 9044

- Your booking will not be reserved without payment.
- Early booking is welcome & advisable after last year's successful Festival- the site is getting full!
- The stall holder's fee must be paid with application and is non-refundable (except as outlined above).
- Festival Convenors reserve the right to prioritise numbers, kinds and mixes of various stalls to ensure variety at the Festival. Any application is provisional until confirmed in writing. Priority may be given to stall-holders with a South Dunedin connection, or to reflect diversity of interests, at the sole discretion of the convenors. Any stall not accepted for any reason will be entitled to a refund of fees paid.
- No Reserve Day has been set aside should the event be cancelled, and as fees are used to meet non-refundable festival costs including Road Closure, no refunds for cancellation will be considered.
- Selling of second-hand goods will not be permitted without explicit consent of the convenors.
- Of course, existing retailers may open.
- Stalls must be set up and all vehicles off the street by 9.30am at the latest, to allow street closure and cabling.
- No stallholders' vehicles will be allowed to remain on the Festival site during the event, and will not be re-admitted to allow packing up until after the Festival closes at 3.00pm. Stall holders selling out of goods may wish to stay with their stall/belongings until then.
- King Edward Street is a dog free zone at all times, including the Festival.
- Smoking by stallholders at stalls is not allowed. Please arrange a reliever if you need to smoke.
- The organisers and Council provide rubbish bins on site for the use of the public.

- Each Stallholder is responsible for disposing of his/her own rubbish and waste off site, on the day.
- Any damage to King Edward Street buildings or structures, or to the street surface or street furniture, will be reported to the proper authorities for repair, the cost of which will be charged to the Vendor/s responsible.
- Stallholders are required to ensure all equipment is properly anchored (without damage to street surfaces) in the interests of public, vendor and staff safety. Wind can be an issue.

## \*Food stalls:

- It is the responsibility of the stall holder to have a current Food Safety Handling Certificate.
- You will be responsible to ensure that your event adheres to the stipulated food handling guidelines.
- You will need to submit your temporary food stall license application and/or provide evidence of your mobile food vendor license and return with appropriate fee together with the South Dunedin Street Festival stall holder's registration form no later than Thursday 18 October 2012, i.e. Two weeks before the event, to allow for processing by DCC.
- Fundraising "Sausage Sizzle" stalls may be permitted for not for profit groups at the absolute discretion of DCC Environmental Health. Please complete food stall application in the usual manner. Festival organisers reserve the right to manage types and styles of food stalls.
- Evidence will be required that food produced for sale at the South Dunedin Street Festival has been prepared in a licensed food premises. A copy of the clearance must be submitted to South Dunedin Street Festival convenors. (This requirement does not apply to any fresh fruit and vegetable vendors).
- NOTE: King Edward St Food businesses wishing to operate street stalls outside their businesses will also require a temporary food stall license to meet DCC requirements
- No alcohol service will be permitted.
- Finish time for food stalls is 3.00pm. Early packing up is disruptive.

## Insurance

The Festival organisers will not be responsible for any personal injury to you, or for damage to, or loss or theft of your property. Please ensure your property is secure. Stall-holders are responsible for their own risks, taking their own insurance cover if seen fit.

Stall-holders shall indemnify the Festival convenors against claims, demands, proceedings, suit costs, damages, expenses and losses whatsoever for damages that might occur to persons or property as a consequence of participation in the South Dunedin Street Festival, specifically including any injury/damage to persons/property caused by moving vehicles within the bounds of the Festival venue.

We wish to provide a safe and happy environment for you and people attending the festival.

Please ensure your equipment is safe and that you observe safe practices.